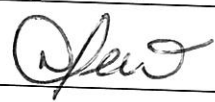


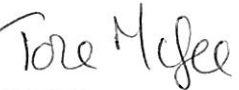
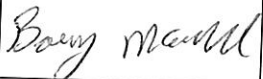


**POLICY DOCUMENT**

Waterford Harbour Sailing Club Policy No:  
Policy 005.03  
Policy Title: Members Code of Conduct Policy

**Policy Number**      **Policy 005.03**

**Policy Title**      **Members Code of Conduct Policy**

	<b>Name</b>	<b>Title</b>	<b>Signature</b>	<b>Date</b>
<b>Author</b>	D Plant	Junior Organiser		28/5/23
<b>Reviewers</b>	R Deegan	Junior Organiser		28/5/23
	N Harris	Junior Organiser		28/5/23
	Tara McGee	Club Children's Officer		28/5/23
<b>Authoriser</b>	Barry McConnell	Commodore		28/5/23

**Effective Date:**      28/05/23.

**Revision History**

**Revision 01**

- New

**Revision 02**

- Combining members and juniors' policies into new procedural format

**Revision 03**

- Updating document due to new Committee Members

**Reference Documentation**

SOP WHSC 001 "WHSC Statements and Policy Documents List"  
SOP WHSC 002 "Safety Statement and Operations Manual"



**1. PURPOSE**

The purpose of this policy is to describe the code of conduct expected from all WHSC members

**2. INTRODUCTION**

These policies existed previously as separate documents. They are being amalgamated under the new documentation system for WHSC.

**3. SCOPE**

These Code of Conduct policies apply to all Club members, adult and juniors alike.

**4. RESPONSIBILITIES**

**4.1 All Members (Adults and Juniors)**

- To read, understand and comply with the Code of Conduct expected at WHSC
- To submit a signed and dated copy of **Appendix 2 "WHSC Junior Members Code of Conduct"** to the Junior Organiser before attending the sailing courses.

**4.2 Junior Organiser / Child Safeguarding Officer / Sailing Secretary**

- To ensure that this policy is reviewed annually and updated as necessary

**5. FORMS/TEMPLATES TO BE USED**

Appendix 1 "WHSC Members Code of Conduct"

Appendix 2 "WHSC Junior Members Code of Conduct"



**Appendix 1 - Members Code of Conduct**

All members of WHSC are **entitled to**:

- be safe and feel safe
- be treated with dignity, sensitivity, and respect
- participate on an equal basis
- experience competition at a level at which you feel comfortable
- have complaints treated in confidence and acted upon by a committee member, contacted through the club.
- confidentiality

You should **always**:

- treat every member, their property, club equipment and property with respect
- sail fairly, have working knowledge and abide by the Racing Rules
- comply fully with SOP WHSC 002 "Safety Statement and Operations Manual"
- be familiar with all club policies and procedures relevant to you (ref. SOP WHSC 001)
- respect the advice of safety crews, instructors, and leaders on the water
- respect advised times and directions for sailing sessions and rostered duties
- make every effort to find appropriate replacement if unavailable for rostered duty and inform the relevant parties promptly.
- respect fellow participants, respect opponents, be gracious in defeat.
- Offer sincere apology when warranted and accept apologies when offered.
- help each other and ask for help when needed
- inform your instructor / leader if you cannot attend your session
- Adhere to proper standards of behaviour and the club's code of conduct even when travelling to away events.
- Talk to the Children's Officer (Tara McGee), instructors or club committee if you have any concerns.

You should **never**:

- Behave in a manner that brings the sport or our club into disrepute (no cheating, violence, verbal abuse, bullying, or isolate a fellow member)
- Run on wet / slippery surfaces (e.g., boatshed, clubhouse, slip)
- Behave in rough horseplay anywhere
- Borrow or take, without first asking for permission, any items (from boats or bags for example)



**Appendix 2 - Junior Members Code of Conduct**

All members of WHSC are **entitled to:**

- be safe and feel safe
- be listened to and be believed
- be treated with dignity, sensitivity, and respect
- have a voice in the club
- participate on an equal basis
- be happy, have fun, and enjoy sailing
- experience competition at a level at which you feel comfortable
- make complaints and have them dealt with
- get help against bullies
- say 'no'
- protect your own bodies
- confidentiality

You should **always:**

- Treat instructors, coaches, leaders, club equipment and property with respect
- Play fairly at all times, abide by the rules and do your best
- Respect fellow participants, respect opponents, be gracious in defeat
- Help each other and ask for help when you need it
- Keep your equipment and belongings in a tidy manner
- Behave in a manner that avoids bringing WHSC or sailing into disrepute
- Talk to the Children's Officer (Tara McGee) if you have any problems

You should **never:**

- Run on wet / slippery surfaces (e.g. boatshed, clubhouse, slip)
- Behave in rough horseplay anywhere
- Borrow or take, without first asking for permission, any items (from boats or bags for example)
- Litter
- Tell lies or bully

**Junior Sailor Signature and Date**

**Parent Signature and D**

